

RULES & REGULATIONS

OF

Gramin Samaj Kalyan Vikas Manch Daltonganj

1. DEFINATION

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| i. | Society Means | : "Gramin Samaj Kalyan Vikas Manch Daltonganj" |
| ii. | Committee Means | : Executive Committee of the Society. |
| iii. | Financial Year Means | : From 1 st April To 31 st March |
| iv. | General Body Means | : The General Body of the society |
| v. | Office Bearer Means | : President, Vice-President Secretary and Treasurer |
| vi. | Act & Rules Mean | : Societies Registration Act, 21 of 1860 and Society Registration Rule 1965 of Bihar (Amended as Notification No.726 dated 18.11.2005 and affected by state of Jharkhand) |

2. CRITERIA FOR MEMBERSHIP

- a. Person should be of age 18 or above.
- b. He/ She should be having good character.
- c. The membership subscription will be Rs. 200/- per year for general and founder members will be the lifetime member.

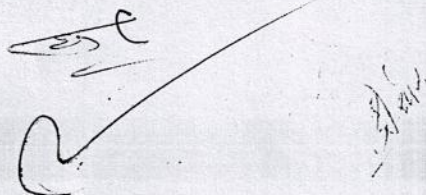
3. TERMINATION OF MEMBERSHIP

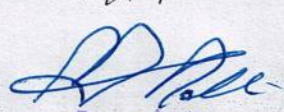
Privileges as a member shall automatically cease without notice as and when a member:

- i. Resigns or dies or become mentally unsound.
- ii. By a competent court sentenced to imprisonment for any offence involving moral turpitude, or any offence under Indian Penal Code/ Prevention of corruption Act etc.
- iii. If found by executive Committee to be engaged in activities which are against the interest of the society.
- iv. Suspended by the president, during peadancy of any enquiry/ investigation/ trail initiated against any member by any authority or the society.
- v. Any member who defaults in payments of annual subscription for the period exceeding three months shall automatically cease to be a member.

4. FORMATION OF EXECUTIVE COMMITTEE

- i. There shall be an Executive Committee consisting of total seven members along with the Office Bearers of the society to be elected at the annual meeting of the society.
- ii. The members of the Executive Committee shall hold office for a period of three years.
- iii. All the members will be elected by the General body.
- iv. Any casual vacancy in the Executive Committee may be filled up by the President of the group for the remaining period of the office so held.
- v. The members of the Executives Committee shall be eligible for re-election.



Md. Hashmat Rabbani

Secretary
Gramin Samaj Kalyan Vikash Manch
Police Line Road, DALTONGANJ-822104

5. POWER AND FUNCTIONS OF THE EXECUTIVE COMMITTEE.

The Executives Committee shall be responsible for the management of all the affairs of the society and it shall have necessary powers for executing decision of the General Body and for managing the affairs of the society in all the respects.

- i. To appoint, transfer, retire, and pay salaries, allowances and/ or honorarium etc. to the personnel of the society.
- ii. To acquire, transfer, sell, lease, mortgage, pledge, hypothecate, and donate the property owned by the society whether movable or immovable.
- iii. To implement programmes for achieving the objectives and allied activities of the society and to invest the funds for the works of the society.
- iv. To raise money by laws relating to the internal administration of the society.
- v. To consider application for membership.
- vi. To do all such lawful acts and things as are conducive to the attainment of the objects of the society.
- vii. Executives Committee will meet once every month.

6. RIGHTS AND WORKD OF OFFICE BEARERS.

The Executive body will elect a President, a Vice-President, a Secretary, and a Treasurer. If needed it may elect one or two office-bearers who might not be the members of the Executive Body, their rights and duration will be decided by the executive body.

The Rights and Works of the Office bearers are as:

(a) President:

The President shall be over all of the society and shall be involved in all policy decisions.

- i. He will be the chairman in all the meeting of the Executive Body.
- ii. He will cast the deciding vote in case of equal votes in two sides.

(b) Vice- President:

Vice President shall preside over the meeting in the absence of the president. His consent in all policy matter will be necessary.

(c) Secretary:

The secretary shall be responsible for the day-to-day administration such as the following: -

- i. To keep a record of the proceeding of the organization.
- ii. To maintain the list of members of the organization and data pertaining to the activities.
- iii. To carry on correspondence on behalf of the organization and to have custody records and files of the office of the organization.
- iv. To prepare the annual narrative report and submit it to the general Body and Executive Committee.

Md. Ashmat Rabbani

[Signature]
Secretary

Gramin Samaj Kalyan Vikash Manch
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- v. To publish bulletins, magazines and other literature to achieve the objectives the objectives of the organization.
- vi. Whenever necessary to tour and submit his/ her report to the Executive Committee.
- vii. To execute various programmes and activities to promote the work of the General Body.
- viii. To carry out any other activities delegated by the president fulfill objectives of the organization.
- ix. To appoint and dismiss workers of the association.
- x. To organize all meetings

(d) Treasurer:

- i. The Treasurer will be responsible and in charge of all financial transactions.

(e) Members:

- i. To Cooperate regarding appoint and dismiss workers of the association.
- ii. To help to organize all meetings as well as activities.

7. RIGHTS AND WORKS OF THE GENERAL BODY

- i. To elect Office bearers along with other members of the Executive Body.
- ii. To examine and pass the plan, budgets, income-expenditure and progress report of the organization.
- iii. To appoint an Auditor for audits of the organization.
- iv. To amend Memorandum and Rules & Regulation of the organization.
- v. To take decision on dissolution of the organization.
- vi. All the members of association will be the members of the General Body.

8. MEETING OF THE GENERAL BODY

- a. The Annual General Body Meeting of the society shall be held once every year and special meeting could be called any time as per need of the society.
- b. One Third of the valid members of the society may requisition of the General Body by submitting a written request to the Group Controller or the President specifying the subject to be considered in such a requisitioned meeting and the President or the Group Controller shall within 15 days of the receipt of a requisition, call a meeting of the General Body giving at least three days notice to the members, failing which the requisitionist will have power to call the said meeting for taking a decision in the matter for which the meetings has been requisitioned.

c. QUORUM

The Quorum for all the meetings of General Body will be of 50%+1 members out of total members.

Md. Hashmat Rabbani

[Signature]
Secretary
 Gramin Samaj Kalyan Vikash Manch
 Police Line Road, DALTONGANJ-822101

d. **NOTICE OF MEETING**

- i. Notice of every General Body Meeting will be given to the members at least Ten (10) days before.
- ii. Notice of Meeting will be delivered by registered post or by hand delivery with signature in the Notice register.

9. MEETING OF EXECUTIVE COMMITTEE

Executive Committee will meet once every month and will be responsible for the management of all the affairs of the society and it shall have necessary powers for the executing decisions of the General Body and for managing the affairs of the society in all respects.

10. SOURCES OF INCOME

- a. Membership fee and annual subscription
- b. By donations/ Charities etc. after seeking necessary exemptions from I.T and other Government Departments.
- c. Grants in Aids from legal sources, national, international.
- d. By cultural programmes or sports, events, melas, exhibitions, advertisements, consultancy work, etc.
- e. Service charges.
- f. To start T.V Channel or Programme/ collect advertisements/ Publish Books/ magazines/ Periodicals/ Brochures for fulfillment of the objects of the Group/ Society as well as raising of funds.

11. FUND MANAGEMENT/ BANK OPERATION

All the funds in the name of society should be deposited in the Bank Account of the society in any Bank / or in Post Office and withdrawal of any funds from the Bank/ Post office shall be operated jointly by the joint signature of the Secretary and the Treasurer of the Society. In case of any further Project expansion the secretary & project manager can be the joint signatory of the bank account.

12. AUDIT

- (a) Accounts of the society will be maintained timely as per rule and every year the accounts will be audited by an Auditor appointed by General Body.
- (b) The Inspector General of Registrar, Ranchi, Jharkhand can audit the accounts of the Society by any Chartered Accountant as he wish and its auditing fees will be bared by the society.

13. AMENDMENT

Any amendment in the Memorandum and Rules and regulations of the society shall be effected by resolution of the society by 3/5th members of the General Body and the associated Article of the Society Registration Act 21, of 1860 as well as the rules of Jharkhand Societies Rules & Regulations shall be followed.

Md. Hashmat Rabb

[Signature]
Secretary

Gramin Samaj Kalyan Vikash Manch
Police Line Road, DALTONGANJ-822104

14. INSPECTION OF REGISTER

All the registers will be kept in the registered office of the society. Any member may inspect these Registers with the prior permission of the Secretary of the society as well as secretary of the Government office.

15. LEGAL PROCEEDINGS

The Society may sue or be sued in the name of its Secretary.

16. DISSOLUTION OF SOCIETY AND ITS PROPERTY MANAGEMENT

- (i) In case of some circumstances dissolution of society felt necessary by its Executive Committee then the Executive Committee will pass the resolution by calling Special General Body Meeting. Decision on the dissolution of the society will be only taken by 3/5th voting and consent of the General Body and final decision on dissolution can be taken only again by consents of 3/5th members in the 2nd round special General Body meeting.
- (ii) If after dissolution, there remains any property movable or immovable after settlement of all debts and liabilities, the property so left over shall not be distributed among the members of the society, but shall be given to some other society having 3/5th General Body Consensus Registered with Government of Jharkhand, with similar objectives or any other voluntary organization of repute Government of India/ Jharkhand.
- (iii) During the period of the dissolution of the society Article-13 and 14 of the Societies Registration Act 21, of 1860 will be followed.

17. ASSETS AND LIABILITIES DURING REGISTRATION PERIOD OF BIHAR

The society take over the assets and liabilities of Society Named " Gramin Samaj Kalyan Vikas Manch" Daltonganj registered during the undivided state of Bihar having Registration No.339 dated 24.08.1993.

Certified that it is true copy of Rules & Regulations of the society
Named 'Gramin Samaj Kalyan Vikas Manch' Daltonganj

Secretary

Gramin Samaj Kalyan Vikash Manch
Police Line Road, DALTONGANJ-822101

TREASURER

SECRETARY

PRESIDENT



Gramin Samaj Kalyan
Vikash Manch
Shah Mohalla, Daitongae
Patnau (Jharkhand)